



## Pupil Acceptable Use Agreement / eSafety Rules

- ✓ I will only use ICT in school for school purposes.
- ✓ I will only use my class email address or my own school email address when emailing.
- ✓ I will only open email attachments from people I know, or who my teacher has approved.
- ✓ I will not tell other people my ICT passwords.
- ✓ I will only open/delete my own files.
- ✓ I will make sure that all ICT contact with other children and adults is responsible, polite and sensible.
- ✓ I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this I will tell my teacher immediately.
- ✓ I will not give out my own details such as my name, phone number or home address.
- ✓ I will not arrange to meet someone unless this is part of a school project approved by my teacher and a responsible adult comes with me.
- ✓ I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.
- ✓ I will not bring a Smart Watch to school because I am not permitted to wear one during the school day.
- ✓ If I have been permitted to carry a mobile phone to and from school (normally reserved for Y6 pupils who walk home) I will hand this into the School Office before school and collect it at the end of the day.
- ✓ I know my use of ICT can be checked and my parent/carer contacted if a member of school staff is concerned about my eSafety.
- ✓ I will not sign up for any online service unless this is an agreed part of a school project approved by my teacher and I am old enough to do so (in most cases, 13+).
  
- ✓ I will treat my ICT equipment with care and respect and am responsible for keeping it in good condition.

Dear Parent/ Carer

ICT including the internet, email and mobile technologies, etc. has become an important part of learning in our school. We expect all children to be safe and responsible when using any ICT.

Please read and discuss these eSafety rules with your child and return the slip at the bottom of this page. If you have any concerns or would like some explanation please contact the Head teacher or Miss Diemel, Wheatcroft school eSafety coordinators.

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We have discussed the AUP/ Safety rules and .....(child name) agrees to follow the eSafety rules and to support the safe use of ICT at Wheatcroft Primary School.

As a parent I understand that the use of personal mobile phones / cameras and other ICT equipment is not permitted anywhere with the school perimeter by parents, carers or children without written permission from the School.

Parent/ Carer Signature .....

Class ..... Date .....