



Wheatcroft Primary School



Head Teacher: Mrs. D. Miller
Email: admin@wheatcroft.herts.sch.uk

Fax: 01992 586725

Stanstead Road Hertford
Hertfordshire
SG13 7HQ
Tel: 01992 587899

Schoolgateway

our online electronic payment system

Dear Parents & Carers,

Online payments to school via credit or debit card

I'm pleased to advise that our electronic online payment system known as 'School Gateway' is our preferred method of payment for items such as Meal Payments, Trips, Music, Swimming etc. This means that you are now able to make online payments via the School Gateway smartphone app or website. You will also be able to view school meal balances and top them up at any time. This needs to be done in advance of meals being taken.

With the exception of School Uniform, you will find a variety of items available for payment immediately. We will notify you by letter, text or email when new items such as school trips or tickets for events are available for payment on the School Gateway. Aside from saving the school time and money on administration, School Gateway will also make it easier for parents to pay any time 24-7 and reduce the amount of cash being carried by children on school premises. As we develop the system further details will be provided and uniform payments may again be possible.

What you need to do now

Activate your School Gateway account. It's quick and easy to do. All you need are your email address and mobile number that the school holds on record for your **number one priority** contact.

Download the app: If you have a smartphone, please download School Gateway from your app store (Android and iPhone). The app shows the same information as the website PLUS it saves the school money when we send you a text message.

OR

Visit the website: www.schoolgateway.com and click on 'New User'. You'll receive a text message with a PIN number. Use this PIN to log into School Gateway.

If you're having trouble logging in, it may be because the school doesn't have your current email and mobile phone number on record as the number one priority. Please call the school and we'll update the details on our system.

We hope that you will find School Gateway to be a fast and easy way to pay for school items.

Yours faithfully

Mrs D Miller

Headteacher