



# Wheatcroft Primary School



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6<sup>th</sup> September 2018

Dear Parents & Carers,

As we start a new academic year I have been very impressed with how well the children have settled into their new classes. The teachers have worked hard over the summer break preparing many learning opportunities for the children in a variety of ways and they look forward to sharing some of these with you through their phase meetings next week.

Upper Key-stage 2 parents / carers	Tuesday 11th September	at 2:45 pm
Key-stage 1 parents / carers	Wednesday 12th September	at 2:45 pm
Lower Key-stage 2 parents / carers	Thursday 13 <sup>th</sup> September	at 2:45 pm
Foundation stage parents / carers (Nursery)	Tuesday 18 <sup>th</sup> September	at 2:30pm
Foundation stage parents / carers (Reception)	Tuesday 18 <sup>th</sup> September	

As you know from my correspondence last term, we have new teachers joining our team this year. Mrs Simmons is now able to teach the Year 5 class full time so you will see her every day. Mrs Gajewski is teaching in Year 3/4 on Tuesday-Friday and Mrs Poulton will be the teacher on Mondays. In Key Stage 1 you will see Mrs Smith working with Year 1 and Year 1/2. Mrs Smith is an experienced teacher who has been teaching in Hertfordshire for many years; she is working with us to enable the class teachers to carry out their important planning & preparation time.

The D&T kitchen is finally complete! Over the coming weeks we will be settling the dust and stocking it with the resources a learning kitchen needs. Thank you to the PTFA and to all of you for helping us raise the funds to provide a wonderful learning resource.

**School Uniform** – Can you please ensure your child is wearing the correct uniform, this is explained clearly on the website. Can you pay particular attention to jewellery, hair accessories and appropriate footwear for both indoors and outdoors. A gentle reminder that nail varnish, make-up and hair gel are not allowed and long hair must be tied back.

**Meals** – The School Meals ordering system provided by HCL is now Live Kitchen [www.live-kitchen.co.uk](http://www.live-kitchen.co.uk). Can you please ensure that you have registered for this if you haven't already done so. Bills for school meals are no longer available, the daily cost is £2.50 per child (£2.35 Nursery), please remember meals must be paid for in advance if a Direct Debit has not been set up.

**Car Parking** – We continue to receive complaints from our neighbours regarding the inconsiderate parking outside the school gates, Constables Way and along Stanstead Road. Please note that parents are not permitted to go through the car park or wait in the car park at any time as this is the main walk way for our children and their safety is our priority. This is also applicable when collecting from after school clubs. If your child attends the Croft can I please remind you to use the parking spaces available and not to wait on the yellow cross hatching or double-park in front of other cars.

## Contacting the School Office

The school office hours for parent communication are between 8:30am and 4:30pm these are the core times when most staff are available. Can you please ensure all communication is carried out between these times; emails received out of these hours will not be read or responded to until after the office opens at 8:30am.



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**Emails** – Electronic communication remains our main method to contact you. If for any reason you are unable to receive emails please let us know so that we can arrange to send home a copy. In addition please ensure you keep us informed of any change of details to ensure you are kept updated. We regret that our system will only allow us to send emails and texts to your number one priority contact. Please ensure that we always hold your current email and telephone number.

**Parent Helpers** – If you hold a current DBS & have had your safeguarding talk, please come in and help! We welcome any support you can offer, so if you have a hidden skill please share with us. We would value any help you can give, for example: creating displays, D&T cooking and building, outside learning and many more! Please speak with your child’s class teacher about your availability.

**Website** – We are regularly updating our Website with weekly bulletins, please take the time to look at it. You will also find copies of letters sent home for your information.

**Absences** – Can we please remind you that if your child is absent for any reason a call must be made to the school office on day one between 8:30-8:45am. This must be followed up with a signed written letter on the child’s return to school. We cannot accept emails for absences or as confirmation of an absence.

**Music Tuition** – Lessons will take place during the course of the school day as follows, commencing week of 10<sup>th</sup> September. Payment for lessons is due in advance. Music Service Invoices have been issued.

Mondays	Trumpet, Cornet & Trombone
Mondays	Piano & Keyboard
Tuesdays & Thursdays (to be confirmed with pupils)	Guitar
Thursdays	Violin
Friday	Clarinet & Flute

Please ensure your child is fully equipped with their music record book which will be provided by the teacher, any tuition books that the teacher has requested you purchase and, where appropriate, their instruments.

## Friday Assembly Dates

These dates are for assemblies led by the classes. We invite parents of children in the class to attend the assembly, normally at 3.00pm on these Fridays. If you attend and need to bring younger children please ensure that they can sit through the assembly quietly, or that you position yourself so you can take them out if they cannot settle.

5.10.18	19.10.18	9.11.18	16.11.18	7.12.18	14.12.18
Year 4	Year 5 / 6	Year 6	Year 3	Year 5	Year 3 / 4

## Secondary Transfer

Our local Secondary Schools will shortly be holding their open days/evenings to allow prospective new parents to see the school. Year 5 parents may like to take the opportunity to visit the schools they are interested in this year and make a return visit again next year before making your final selection. To assist you in this matter we give below details of the relevant dates. Please note some of the sessions are on Saturday morning.

<b>The Sele School</b>	29/09/18	9.00 – 12.30	<b>Simon Balle School</b>	22/09/18	08:30-12:30
<b>Richard Hale School</b>	15/10/18	6.00 – 8.30	<b>Chauncy School</b>	10/10/18	6.15 – 9.15
<b>Richard Hale School</b>	16/10/18	4.00 – 6.30	<b>Presdales School</b>	18/10/18	5.30 – 8.30



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## OUTLINE DATES FOR KNOWN ACTIVITIES - 2018/19 ACADEMIC YEAR

These are subject to further clarification closer to the event

DATE	TIME	EVENT
5 September	08:55	<b>START OF AUTUMN TERM</b>
11 September	2:45-3:15	Yrs 5 & 6 Parent Information Meeting
12 September	2:45-3:15	KS1 Parent Information Meeting
13 September	2:45-3:15	Yrs 3 & 4 Parent Information Meeting
17 September		Clubs Commence
18 September	2:30	Nursery & Reception Parents Info/Reading Meeting
25 September	3:15	Year 5 residential parent & pupil meeting
28 September	1:30-3:00	Harvest Festival
9 October	All Day	Individual School Photos
10 October	4:30-7:30	Parent Consultations
11 October	3:45-6:30	Parent Consultations
29 Oct to 2 November		<b>HALF TERM BREAK</b>
5-8 November	All Day	Level 1 & 2 Cycle Training
23 November	ALL DAY	<b>SCHOOL CLOSED – OCCASIONAL DAY</b>
30 November	All Day	Decorations Day
2 December	Afternoon	PTFA Christmas Bazaar
5 December	2:00	Foundation Stage Christmas Performance
6 December	11:00	Foundation Stage Christmas Performance
11 December	7:00-8:00	KS2 Christingle Service at All Saints
17 December	6:00-7:00	KS1 Christmas Performance
18 December	1:45-2:45	KS1 Christmas Performance
19 December	12:00	Christmas Lunch
21 December	2:30	<b>TERM ENDS</b>
8 January	8:55	<b>START OF SPRING TERM</b>
30 January	4:00-7:00	Parent Consultations
31 January	3:45-6:30	Parent Consultations
18-22 February		<b>HALF TERM BREAK</b>
1 April	6:30-7:45	LKS2 Performance
2 April	1:45-3:00	LKS2 Performance
5 April	2:30	<b>TERM ENDS</b>
24 April	8:55	<b>START OF SUMMER TERM</b>
6 May		<b>BANK HOLIDAY – SCHOOL CLOSED</b>
13-17 May		Assessment Week
Wk com 20 <sup>th</sup> May	3 days	Yr5 residential trip
27 May – 31 May		<b>HALF TERM BREAK</b>
6 June	All Day	Class & Team photos
17-21 June		Y6 Residential Trip
11 July	All Day	Y6 Visits to Secondary Schools RE: Transition
11 July	2:00	Open Afternoon/Y6 Transition Day
17 July	6:30-7:45	Y5 / 6 Production
18 July	1:45-3:15	Y5 / 6 Production
23 July	2:30	<b>END OF ACADEMIC YEAR</b>
To be confirmed	8:55	<b>Start of 2019/20 Academic Year</b>