

Wheatcroft Primary School



Head Teacher: Mrs. D Miller Email: <u>admin@wheatcroft.herts.sch.uk</u>

Fax: 01992 586725

16 March 2018

Dear Parents, Carers, Grandparents & Volunteers

Trips & Swimming

We are writing to seek your assistance in helping us to continue to provide many opportunities to our children not only for the above but also sporting, musical and other curriculum events that are not held on site.

You may be aware that the Department of Education has not increased school budgets for many years although costs to the school have increased year on year.

To support as many additional opportunities to our children, we have been fortunate to be provided with minibuses from the PTFA who also support the annual maintenance of these vehicles i.e. Service, MOT and Insurance. These are a great asset to the school in providing transport for trips, swimming and events and reducing the need and occasions when we have to source the highly expensive alternative of coach transportation.

Unfortunately we are only able to use the minibuses by having volunteers to drive these on our behalf. We are therefore asking if any Parents, Carers, Grandparents, Volunteers who hold a current clean driving licence that was issued before **January 1996** to please consider if you are willing and able to help us drive our buses. The licence must be before **January 1996** as such licences incorporate a D1 vehicle to be driven. If you are willing to be considered we will also need to undertake a DBS check (if a school check has not already been carried out) together with a HCC driving test to provide you with a HCC Permit to meet our Insurance requirements. These are at no cost to yourselves. Whenever you are required to drive a bus there will always be another member of staff with you and the children.

Please let us know if you can help. We would not wish to be in the position where we are not able to offer such extended opportunities to our children. If you are able to offer your services, please contact the school office in order that we may make the necessary arrangements to obtain a permit.

Yours sincerely

Mrs Míller

Head teacher

Stanstead Road Hertford Hertfordshire SG13 7HQ Tel: 01992 587899